



Harris Creek To The Nations Financial Agreement

I, the undersigned, will be participating in a Harris Creek Trip to _____ (hereafter the "trip") on or about _____ with Harris Creek Baptist Church (hereafter "Harris Creek") and completely comply to the below financial agreements for trip participants.

IRS Guidelines for Financial Donations Given to Fund Trips: Gifts to Harris Creek are used to support the church's initiatives. You may preference the use of your gift, and we will endeavor to use the funds as you desire, but in order for the contribution to be tax-deductible, the church must have ultimate control and discretion as to how the money is spent. This is to comply with the IRS guidelines for all giving to a church.

Financial Expectations for Individuals Participating in Trips:

- Each individual is personally responsible for raising 100% of the funds for their trip. The funds that are raised covers travel, visa (if necessary), insurance, food, lodging, ministry expenses, and in-country transportation. The funds that are raised does not cover passport, souvenirs, immunizations, and food/drink while traveling to and from the trip destination.
- If an individual must cancel their participation prior to the date of this trip, he or she will be financially responsible for all funds that have been spent on his or her behalf in the arrangement of this trip.
- 100% of the cost of this trip must be raised prior to travel to maintain eligibility to participate on this trip, unless previously approved by the External Focus Director.
- Under the circumstance that an individual fails to raise the full amount of support necessary before the date of this trip, that individual remains responsible for raising or paying the remaining balance within 30 days of the trip date.
- If this trip is canceled due to unforeseeable circumstances, refunds will not be issued in compliance with the IRS guidelines. In some cases, it may be determined to allow raised funds to be applied to future trips.
- Any requests for financial reimbursement for any eligible expenses incurred while on this trip must be made no more than 30 days after returning from this trip. An individual can only be reimbursed up to the amount of funds left in the trip's account with receipts.
- All funds given to an individual, whether via Service Reef or an individual's personal bank account, will only be used for ministry purposes for this trip and any excess funds will be returned to Harris Creek after this trip.
- If inappropriate behavior causes me to be sent home early from this trip as a disciplinary action, none of the funds raised will be refunded to me or my donors.
- In accordance with the IRS Guidelines, any excess funds raised will remain in possession of Harris Creek to be used to support the church's initiatives.

Financial donations given toward my trip do not belong to me – they belong to God and have been entrusted to Harris Creek in order to accomplish the church's initiatives.

I have read the above and agree to the rules, terms, and conditions set by Harris Creek.

Name: _____ Signature: _____ Date: _____